

Integrated Quality and Information Security Policy

Studio Turini has been active in the field of industrial and intellectual property for over 30 years, and has become an important and unique resource for those who need to protect their own idea, develop it or defend it. In fact, the organisation includes both patent and trademark attorneys, as well as lawyers operating exclusively in these matters.

The company's mission is to file patents and trademarks that can be defended in court; Studio Turini is not interested in obtaining merely any patent or trademark, but a title that can be defended well and represents real value for the customer.

In this regard, the dialogue between technicians and legal professionals is a valuable asset we bring to the table.

Studio Turini was founded in 1993 by the lawyer Laura Turini, who was immediately convinced of the importance of giving the group a strong distinctive mark, training and preparing professionals with this vision.

The Studio's Management believes that focusing its activities on full customer satisfaction, constantly improved performance and correctly handling information concerning all parties involved are indispensable and decisive elements for company growth, as well as for facing the challenges that the market holds in store.

It has therefore decided to structure its business processes by adopting an Organisational Management Model documented in accordance with the requirements of the standards UNI EN ISO 9001:2015 and ISO 27001:2013, of which the Integrated Quality and Information Security Manual constitutes documented evidence.

With this system, the Management of STUDIO BREVETTI TURINI SRL aims to:

1. Periodically review the objectives that emerged from the context analysis and risk assessment carried out, ensuring the dissemination of these objectives to staff through periodic briefings between departments, with the ultimate goal of sharing and exchanging information under the banner of continuous improvement;
2. Protect the company's information assets, including customer and supplier information and data, from threats that could generate significant risks, and provide evidence that the services carried out do not increase any information security risks;
3. Ensure an appropriate analysis of the service and confidentiality requirements of existing contracts in order to organise and develop the activity according to the customer's requests.

The defined objectives that the organisation intends to achieve include:

- constant attention to the needs/expectations of the parties concerned and compliance with the explicit and implicit contractual commitments undertaken with them in relation to service and confidentiality requirements;
- continuous improvement in the effectiveness and efficiency of the services and products offered (consultancy and support in the phases of searching, filing, obtaining and defending patents, trademarks, designs and copyrights in Italy and abroad) through the implementation and conduct of specific procedures kept up-to-date;
- curating communications with stakeholders (staff, customers, service end users);
- periodic monitoring of company performance and internal and external staff;

- awareness-raising, involvement and continuous training of staff on the importance of information quality and security;
- protecting information from unauthorised access and ensuring its availability to operators in the course of their activities;
- defining company rules governing information management in order to guarantee its protection from uncontrolled dissemination;
- preparing, implementing and updating business continuity plans.

The achievement of these objectives will be periodically monitored through:

- periodic customer satisfaction surveys;
- the analysis of complaints from all interested parties (customers and end users);
- periodic operational checks on information security;
- the analysis of any information security incidents that have occurred;
- constant monitoring of business performance and margins.

All company staff are responsible for the quality and information security of the services they provide, and are committed to ensuring that they meet stakeholder and market requests in a timely manner.

This policy is signed by Management, which intends to ensure its adequacy in relation to the company's purposes and its users' needs through periodic reviews. It is disseminated to all organisational levels using all the tools and communication channels present in the company.

Florence, 18/03/2024

Company Management